**Witness Certification under Executive Order No. 2020-74**

I remotely witnessed the signature of this document under State of Michigan Executive Order No. 2020-74. As such, I certify that:

1. The signatory signed this document while I was observing the signatory through a two-way real-time audiovisual technology.
2. That two-way real-time audiovisual technology allowed direct, contemporaneous interaction by sight and sound between the signatory and me.
3. The interaction between the signatory and me has been recorded; my organization has set a policy providing for the preservation of this recording for a period of at least three years, unless Michigan law requires a different period of retention.
4. The signatory affirmatively represented either that the signatory was physically situated in the State of Michigan, or that the signatory was physically located outside of Michigan’s geographic boundaries and that either of the following applied: (a)The document is intended for filing with or relates to a matter before a court, governmental entity, public official, or other entity subject to the jurisdiction of this state; or (b) the document involves property located in the territorial jurisdiction of this state or a transaction substantially connected to this state.
5. The signatory affirmatively stated during their interaction with me on the two-way real-time audiovisual technology what document the signatory was executing.
6. Each title page and signature page of the document being witnessed was shown to me on the two-way real-time audiovisual technology in a manner clearly legible to me, and every page of the document was numbered to reflect both the page number of the document and the total number of pages of the document.
7. Each act of signing the document was captured sufficiently up close on the two-way real-time audiovisual technology for me to observe.
8. The signatory or the signatory’s designee transmitted by fax, mail, or electronic means a legible copy of the entire signed document directly to me on the same date it was signed.
9. Immediately upon receipt, I signed the transmitted copy of the document as a witness and returned the signed copy of the document to the signatory or the signatory’s designee by fax, mail, or electronic means.

**[Witness Name]**

**Notary Certification under Executive Order No. 2020-74**

I remotely notarized this document under Michigan Executive Order No. 2020-74 and certify:

1. The signatory signed this document while I was observing the signatory through a two-way real-time audiovisual technology that allowed direct, contemporaneous interaction by sight and sound between the signatory and me.
2. The two-way real-time audiovisual technology was be capable of creating an audio and visual recording of the complete notarial act and such recording was made and retained as a notarial record in accordance with sections 26b(7) to 26b(9) of the Michigan Law on Notarial Acts, MCL 55.286b(7) to 55.286b(9).
3. The individual seeking my services and any required witnesses, if not personally known to me, presented satisfactory evidence of identity (e.g., a valid state-issued photo identification) to me during the video conference; they did not merely transmit that proof prior to or after the transaction, to satisfy the requirements of the Michigan Law on Notarial Acts, MCL 55.261 et seq., and any other applicable law.
4. The signatory affirmatively represented either that the signatory was physically situated in the State of Michigan, or that the signatory was physically located outside of Michigan’s geographic boundaries and that either: (a)The document is intended for filing with or relates to a matter before a court, governmental entity, public official, or other entity subject to the jurisdiction of this state; or (b)The document involves property located in the territorial jurisdiction of this state or a transaction substantially connected to this state.
5. If the signatory was physically located outside of Michigan’s geographic boundaries, I do not have actual knowledge that the signatory’s act of making the statement or signing the document was prohibited by the laws of the jurisdiction in which she or he was physically located.
6. The signatory, any required witnesses, and I have affixed our signatures to the document in a manner that renders any subsequent change or modification of the remote online notarial act to be tamper-evident.
7. The signatory or the signatory’s designee transmitted by fax, mail, or electronic means a legible copy of the entire signed document directly to me on the same date it was signed.
8. Upon receiving a legible copy of the document with all necessary signatures, I notarized the document and transmitted it back to the signatory.
9. I have certified the official date and time of the notarization as of the date and time when I witnessed the signatory’s signature via two-way real-time audiovisual technology as required under the Executive Order.

My full notarial certification is on the following page; the foregoing representations are incorporated into that certification.

**[Notary Name]**

**[Signatory’s Name]** acknowledged this document before me on **[Date]**. At the time of the acknowledgment, this person was located in [Signatory’s County of Physical Presence], Michigan, and I was located in [Notary’s County of Physical Presence], Michigan. This document was notarized under State of Michigan Executive Order No. 2020-74; my representations regarding the circumstances of this notarial act are detailed in the preceding page of this document and are incorporated by reference into this certification.

**[Notary Name]**

Notary public, State of Michigan,

County of [Notary’s County of Commission]

My commission expires [Commission Expiry]

Notary located in [Notary’s County of Physical Presence]

Person making acknowledgment located in [Signatory’s County of Physical Presence], Michigan